



# POLITICAL PARTIES REGISTRATION COMMISSION

OAU Drive, Tower Hill, Freetown, Sierra Leone

Email: [info@pprc.gov.sl](mailto:info@pprc.gov.sl) [pprcsierraleone@yahoo.co.uk](mailto:pprcsierraleone@yahoo.co.uk)

Website: [www.pprc.gov.sl](http://www.pprc.gov.sl)



## Invitation for Bids

### Political Parties Registration Commission (PPRC)

**Procurement of Services for Vehicle Maintenance, Generator Maintenance, Air Conditioner Maintenance, Printing Services and Catering Services.**

**Procurement Number: PPRC/NCB/002/2020**

**Date of First Issue: Monday 26<sup>th</sup> October, 2020**

The Political Parties Registration Commission has allocated funds from the Government of Sierra Leone for the supply of Services for Vehicle Maintenance, Generator Maintenance, Air Conditioner Maintenance, Printing and Catering Services and now invites sealed bids from eligible bidders for the supply of:

No.	LOTS	Qty	Description of Items	Bid Security Le	Delivery Period
1	Lot 1	12	Vehicle Maintenance	2,500,000	Framework Contract
2	Lot 2	1	Generator Maintenance		
3	Lot 3	Various	Printing Services		
4	Lot 4	13	Air Conditioner Maintenance		
5	Lot 5	Various	Catering Services		

**Bidding is open to all suppliers who can demonstrate the following eligibility criteria:**

- ❖ A valid business registration certificate;
- ❖ Bid security of SLL2,500,000.00 from a reputable Commercial Bank;
- ❖ A valid Tax Clearance Certificate;
- ❖ A valid NASSIT Clearance Certificate;
- ❖ A signed Integrity Pact; [see attached]
- ❖ Evidence of Similar experiences;
- ❖ Delivery Period;

- ❖ **Business profile;**
- ❖ **Bid forms should signed;**
- ❖ **Evidence of financial capability to supply**

Interested bidders may obtain further information and inspect the bidding document at the address below between 10:00am-3:00pm Monday-Friday. Bidding documents may be purchased upon payment of a non-refundable fee of Two Hundred and Fifty Thousand Leones (SLL 250,000.00).

Bids must be delivered to the address below on or before Friday 20<sup>th</sup> November, 2020 at 11:00am. All bids must be accompanied by:

- A valid Business registration certificate**
- Bid Security of SLL 2,500,000.00 from a reputable Commercial Bank;**
- A valid tax clearance certificate;**
- A valid NASSIT clearance certificate;**
- A valid Local/ Municipal License/Certificate;**
- A signed Integrity Pact; [see attached]**
- SLRSA License Special Trade Licence for Vehicle Maintenance**
- Ministry of Health and Sanitation Certificate of Fitness for Catering**

**Bids will be publicly opened on Friday 20<sup>th</sup> November, 2020 at 11:00am, in the presence of the bidders' designated representatives and anyone who chooses to attend, at the address below. Late bids will be rejected and returned unopened to bidders. All payment for Bid(s) should be made to the Consolidated General Revenue Account at the Bank of Sierra Leone with Account Number 0111001499.**

**Political Parties Registration Commission (PPRC)**

**OAU Drive**

**Tower Hill**

**Freetown**

**Tel: +232 78 890790**

**Email: charlesforay15@gmail.com**



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## Invitation for Bids

### Political Parties Registration Commission (PPRC)

#### Procurement of Stationeries, Toiletries & Groceries

**Procurement Number: PPRC/NCB/001/2020**

**Date of First Issue: 26<sup>th</sup> October, 2020**

The Political Parties Registration Commission (PPRC) has allocated funds from the Government of Sierra Leone (GoSL) for the procurement of Stationeries, Toiletries & Groceries and now invites sealed bids from eligible bidders for the supply of Stationeries, Toiletries & Groceries.

**Bidding is open to all suppliers who can demonstrate the following eligibility criteria:**

- ❖ A valid business registration certificate;
- ❖ Bid security of SLL 2,000,000.00 from a reputable Commercial Bank;
- ❖ A valid Tax Clearance Certificate;
- ❖ A valid NASSIT Clearance Certificate;
- ❖ A signed Integrity Pact; [*see attached*]
- ❖ Evidence of Similar experiences;
- ❖ Delivery Period;
- ❖ Business profile;
- ❖ Bid forms should be signed;
- ❖ Evidence of financial capability to supply

Interested bidders may obtain further information and inspect the bidding document at the address below between 10:00am-3:00pm Mondays-Fridays. Bidding documents may be purchased upon payment of a non-refundable fee of Two Hundred and Fifty Thousand Leones (SLL 250,000.00).

Bids must be delivered to the address below on or before Friday 20<sup>th</sup> November, 2020 at 11:00am.

**All bids must be accompanied by:**

- A valid Business registration certificate;
- Bid Security of SLL 2,000,000.00 for each Lot;
- A valid tax clearance certificate;
- A valid NASSIT clearance certificate;
- A valid Local Council/Municipal Licence/Certificate;
- A signed Integrity Pact; [*see attached*];
- Evidence of past contract performed in similar supplies

All bids must be accompanied with a bid security of not less than the amount stated below from a reputable Commercial Bank in Sierra Leone acceptable by the Political Parties Registration Commission (PPRC)

No.	LOTS	Qty	Description of Items	Bid Security Le	Delivery Period
1	Lot 1	Various	Stationery	2,000,000.00	Framework Contract
2	Lot 2	Various	Toiletries & Groceries		

Bids will be publicly opened on Friday 20<sup>th</sup> November, 2020 at 11:00am, in the presence of bidders' designated representatives and anyone who chooses to attend, at the address below. Late bids will be rejected and returned unopened to bidders. All payment for Bid(s) should be made to the Consolidated General Revenue Account at the Bank of Sierra Leone with Account Number 0111001499.

**Submit to:**

**The Procurement and Logistics Officer  
Political Parties Registration Commission  
OAU Drive  
Tower Hill  
Freetown  
Tel: +232 78 890790  
Email: charlesforay15@gmail.com**