



POLITICAL PARTIES REGULATION COMMISSION

OAU Drive, Tower Hill, Freetown, Sierra Leone

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Website: www.pprc.gov.sl



Invitation for Bids

Date of First Issue: 28th November, 2023

The Political Parties Regulation Commission (PPRC) has allocated funds for the supplies and services of various items for the smooth function of the Commission.

The needed items are as follows:

Items Description	Quantity	LOT	Code	Delivery Schedule in weeks/months
Supply Stationery and Toners	Various	1	PPRC/ADMIN/NCB/2024/001	Frame work
Supply of Toiletries	Various	2	PPRC/ADMIN/NCB/2024/002	Frame work
Supply of Provisions	Various	3	PPRC/ADMIN/NCB/2024/003	Frame work
Supply of Furniture	Various	4	PPRC/ADMIN/NCB/2024/004	Frame work
Catering Service	Various	5	PPRC/ADMIN/NCB/2024/005	Frame work
Printing Service	Various	6	PPRC/ADMIN/NCB/2024/006	Frame work
Vehicle Repairs/Serviceing	Various	7	PPRC/ADMIN/NCB/2024/007	Frame work

Bidding is open to all suppliers or service providers who can demonstrate eligibility and capability to undertake the supply and delivery of various items.

Interested bidders may obtain further information and inspect the bidding document at the address below between 0900 hrs and 1500 hrs. Bidding documents may be purchased upon payment of a **non-refundable fee of SLL. 500 (Five Hundred Leones)** to be paid in the following accounts, following which, pay-in-slips form the bank to be submitted to the officer below for the issuance of the document:

Name of Bank: Bank of Sierra Leone

A/C Name: Revenue from sale of Bidding Document

A/C Number: 0111003981

BBAN: 000001011100398165

Bank Name: Union Trust Bank

A/C Name: Revenue from sale of Bidding Document

A/C Number: 21011325301

BBAN NO: 004001113253120144

Bank Name: Sierra Leone Commercial Bank

A/C Name: Revenue from sale of Bidding Document

A/C NO: 003001081791112183

Bank Name: Rokel Commercial Bank

A/C Name: Revenue from sale of Bidding Document

A/C NO: 02011012428

BBAN NO: 002001002101242863

A formal Treasury receipt must be issued to the bidder which will be submitted to PPRC in return for the bidding document.

Bids must be delivered to the address below on or before 12 noon on Wednesday 27th December 2023,

All bids must be accompanied by:

- * A Business Registration Certificate**
- * A valid NRA tax Clearance Certificate;**
- * A valid NASSIT Clearance Certificate;**
- * Bid Security of SLL. 10,000 (Ten Thousand (Leones) from a reputable Commercial Bank**
- * A Complete and signed bid form**
- * A signed Integrity Pact; [see attached]**

Bids will be publicly opened on Wednesday 27th December, 2023 at 12 noon, in the presence of the bidders' designated representatives and anyone who chooses to attend, at the address below.

Late bids will be rejected and returned unopened to bidders.

The Executive Secretary

Political Parties Regulation Commission (PPRC) Office

OAU Drive

Tower Hill, Freetown.